



Preventing Abuse, Neglect, & Exploitation Agency Competency Assessment
Completion Verification Form
Effective February 1, 2016

Instructions: Use this document to verify that discussion took place and the staff person demonstrated understanding for each of the items. Use the accompanying supervisor question and answer guide to facilitate the discussion, determine understanding, and reinforce each of the concepts described in the answer key. This completed and signed document must be maintained by the agency for proof of completion.

Table with 2 columns: Competency Assessment Questions and Check upon demonstration of competency. Rows include questions about abuse, neglect, and exploitation, and two case study sections.

- Two checkboxes for employee performance: 'The employee did not demonstrate understanding...' and 'The employee demonstrated understanding...'.

Supervisor/Authorized Agency Personnel:

(Print Full Name) (Signature) (Date)

Employee:

(Print Full Name) (Signature) (Date)

By signing this I attest that I was trained on the above topics and agree to abide by agency policy. I am aware that if there are any questions or concerns regarding abuse, neglect, and exploitation policies or practices I should contact my supervisor or authorized agency personnel.